



First Assembly of the International Solar Alliance
3 October, 2018
New Delhi, Republic of India

ISA/A.01/WD.02/Rev.1
30/09/2018

Annotated Provisional Agenda

Summary

The document presents the annotated provisional agenda of the first Assembly of the International Solar Alliance.

ANNOTATED PROVISIONAL AGENDA

Agenda Item 1. Opening

1. The first meeting of the Assembly of the International Solar Alliance (ISA) will be held in India on 3rd October, 2018. In the absence of the approved Rules of Procedure, the Assembly will be opened by the Interim Director General (IDG), H.E Mr. Upendra Tripathy.
2. The IDG will inform the Assembly about the decision taken at the sixth meeting of the ISC, "In Interest of continuity and under the mandate of the Paris Declaration, the ISC recommended that the Assembly of the ISA at its first meeting, keeping in view the need for continuity and consistency, consider continuance of India as Chair and France as Co-chair for a period of one year for putting in place the ISA's instruments, rules and regulations."
3. The IDG will request the Assembly to concur with the ISC decision. Thereafter, the IDG will invite India and France, to preside over the Assembly as the President and the Co-President.

Agenda Item 2. Handover by the International Steering Committee to the Assembly

4. The President will invite the Chair of the ISC of the ISA to announce a handover to the Assembly.
5. The Chair of the ISC will announce a handover of all its assets and liabilities, on an as is where is basis, to the President of the first Assembly of the ISA.

Agenda Item 3. Vote of Thanks to the International Steering Committee

6. **The President will invite the Assembly to convey its appreciation for the work done by the International Steering Committee (ISC) has conducted for operationalizing the ISA.**

Agenda Item 4. Adoption of Agenda

7. A provisional agenda contained in the **Working Document No. ISA/A.01/WD.01** was circulated to all National Focal Points and Country Contact Points for consideration of the Assembly. Thereafter some countries had made suggestions regarding the agenda. After considering the suggestions, the revised and updated agenda **Working Document No. ISA/A.01/WD.01/REV.01** has been circulated to all NFPs and Contact Points. The Assembly may consider adopting it.

8. The Assembly is invited to adopt the updated agenda for the meeting by general acclamation.

Agenda Item 5. Decisions taken by the International Steering Committee

9. In accordance with Article IV (6) of the Framework Agreement, the decisions taken at the six meetings of the ISC, contained in the **Working Document No. ISA/A.01/WD.04**, have been submitted for adoption by the Assembly. The full reports of ISC meetings are contained in the **Information Document No. ISA/A.01/INF.04**.

10. The Assembly is invited to adopt the decisions taken by the ISC.

Agenda Item 6. Approval of the Provisional Rules of Procedure of the Assembly

11. Pursuant to a request by the fifth ISC meeting, the Secretariat has prepared a Manual of Regulations. The Manual, including the Provisional Rules of Procedure of the Assembly, contained in the **Working Document No. ISA/A.01/WD.03**, has been circulated for consideration of the Assembly.

12. The Assembly is invited to adopt the Rules of Procedure.

Agenda Item 7. Appointment of the Director General

13. In the 4th ISC meeting held on 5 October 2016, the representative from Ghana suggested that the Interim Director General can be considered for the position of Director General if there is a need for continuity and consistency. However, after discussions the proposal from the US representative for authorizing Hon'ble Ministers from India and France was accepted by all the countries. Accordingly, the following decision was taken: -

14. "Hon'ble Minister for Power, Coal, New and Renewable Energy and Mines, India and Hon'ble Minister of the Environment, Energy and Marine Affairs, Government of France will consult with each other and will consider appointing a suitable person to serve as Interim DG of ISA on a full time basis, until ISA Assembly appoints a person. While appointing the interim DG, the Hon'ble Ministers may consider the eligibility criteria as contained in Annexure-IV of the Agenda notes."

15. Accordingly, France and India appointed Shri Upendra Tripathy as the IDG, and he took charge on 15 March 2017.

16. The 6th ISC meeting included an Agenda Item Selection of Director General in the first Assembly of the ISA (Agenda Item 6.9). The proposal for consideration was as under: -
"Keeping in view the need for continuity and consistency, the Interim Director General may

be considered for appointment as Director General under the relevant article of the Framework Agreement.”

17. The Agenda Item was deliberated in the 6th ISC meeting and the following observations were made: -The Dean of Africa Mission and also the Ambassador of Eritrea to India supported the proposal. He stated that ISA is at its crucial phase and appointment of Interim Director General as Director General will help in keeping the momentum, continuity and consistency of the policies. The representative from Tonga referring to the excellent work record of the Interim Director General and also the need for continuity at the present initial phase of ISA supported the proposal for the appointment of Interim Director General as the Director General. The representative from Senegal stated that at this stage ISA not only require continuity in activities but also the continuity of people working in the organization. He opined that appointing Interim Director General as the Director General as per the due procedure will help in perpetuating the ISA activities. The representative from Comoros seconded the proposal made by the Ambassador of Eritrea.

18. The 6th ISC approved the proposal and noted the suggestions.

19. **With the above context, the Assembly, keeping in view the need for continuity and consistency, is invited to consider the Interim Director General for appointment as Director General by acclamation.**

Agenda Item 8. Election of Vice-Presidents

20. For the first Assembly, four Vice-Presidents will be elected from an equitable geographical representation from the ISA Members to assist the President and the Co-President in conducting the proceedings of the meetings.

21. Currently, seventy countries have signed the Framework Agreement and forty-four of these have also deposited their respective Instrument of Ratification with the Depository i.e., Ministry of External Affairs, Government of India.

22. The four regional groups of the ISA Members are as follows:

- a. Africa;
- b. Asia and the Pacific;
- c. Europe and Others; and
- d. Latin America and the Caribbean.

23. For the first Assembly, the geographical representation of the four Vice-Presidents will be from amongst the forty-four Members that have ratified the Framework Agreement. The list of countries, including their regional grouping, that have ratified the Framework Agreement is contained in the **Information Document No. ISA/A.01/INF.01/Rev.1.**

24. The President will seek oral nominations for the Vice-Presidents from each of the four regions.

25. Regional groups are invited to meet (a day) before the first Assembly for consultations and reach a consensus on their respective candidate for the post of Vice-President. The Secretariat will make logistical arrangements for the regional consultations.

26. **The Assembly is invited to approve the election of the four Vice-Presidents.**

Agenda Item 9. Selection of Rapporteurs

27. The President will make a proposal for the selection and appointment of two Rapporteurs from the ISA member countries.

28. With the assistance of the Secretariat, the Rapporteurs will be responsible for the recording and transcription of the proceedings of the Assembly, preparation, review and approval of the minutes, and any such related roles and responsibilities that may be assigned by the Assembly. With the assistance of the Secretariat, the Rapporteurs will also prepare such reports in a prescribed form, as requested by the President.

29. **The Assembly is invited to consider the proposal and appoint two Rapporteurs.**

Agenda Item 10. Granting of Partner Country Status

30. In accordance with Article VII (2) of the Framework Agreement, a Partner Country status may be granted by the Assembly to the States which fall outside the Tropic of Cancer and the Tropic of Capricorn, which are members of the United Nations and are willing and able to contribute to the objectives and activities provided in the Framework Agreement.

31. The list of countries requesting Partner Country status are Lesotho, Spain, Tunisia, Tajikistan and Afghanistan. The Note Verbal from these countries are contained in the **Information Document No. ISA/A.01/INF.02/Rev.1.**

32. **The Assembly is invited to grant 'Partner Country' status to Lesotho, Spain, Tunisia, Tajikistan and Afghanistan.**

Agenda Item 11. Granting of Partner Organization status

33. The ISA is working for the deployment of over 1000 GW of solar energy and for mobilizing more than US\$ 1000 billion into solar energy investments by the year 2030. In accordance with Article VIII (1) of the Framework Agreement, Partner Organization status may be granted by the Assembly to the organizations that have the potential to help the ISA to achieve its objectives, including regional inter-governmental economic integration organizations constituted by sovereign States and at least one of which is a member of the ISA.

34. In accordance with Article VIII of the Framework Agreement, the ISA has, on 10 March 2018, signed Financial Partnership Declarations with the following Partner Organizations:

- a. European Bank for Reconstruction and Development;
- b. African Development Bank;
- c. Asian Development Bank;
- d. Asian Infrastructure Investment Bank;
- e. New Development Bank; and
- f. Green Climate Fund.

35. Financial Partnership Declarations with the World Bank and European Investment Bank have been signed in the year 2017.

36. The ISA has also signed Joint Partnership Declarations with the International Energy Agency and International Renewable Energy Agency with an objective to deepen cooperation for supporting renewable energy.

37. The ISA secretariat is in the process of developing a two-year action programme with each of these Partner Organizations. These programmes will cover all functional areas of the ISA, including solar finance, innovations, capacity building, demand and risk aggregation, research and development, energy efficiency etc. The Assembly will be regularly updated on the progress of implementation of action programmes with these Partner Organizations.

38. The Assembly is invited to ratify the action by IDG for granting Partner Organization status to above mentioned organizations.

39. Various other relevant organizations have submitted their requests in the prescribed format, developed by the Secretariat, in accordance with Article VIII (1) of the Framework Agreement. The Secretariat has reviewed these applications. It is noted that the names of these organizations had been sent to the concerned National Governments and also respective local Embassies of countries concerned for their endorsement. These endorsements are still awaited in many cases and the Secretariat is taking follow-up actions. Standing Committee constituted by the Assembly may decide the procedure for granting Partner Organization status to only such organizations that are recommended by the respective National Governments and till such time the grant of Partner Organization status to such organizations may be kept in abeyance.

40. The Assembly is invited to note the status and request the Secretariat to submit the status in the next Assembly.

Agenda Item 12. Granting of ‘Observer’ Status to:

- a. Signatories¹;**
- b. Partners Countries; and**
- c. Partner Organizations.**

41. In accordance with Article IX of the Framework Agreement (FA), Observer status may be granted by the Assembly to applicants for membership or partnership whose applications are pending, or to any other organization which can further the interest and objectives of the ISA. Observers are welcome to participate with no voting rights in the decision making of the ISA.

42. The Assembly may also wish to invite the Prospective Member Countries of the ISA to the Assembly proceedings as Observers.

43. Upon signature and subsequent ratification of the Framework Agreement by member and by partner countries, their respective Observer status will cease to exist. Observer status is granted to Partner Organizations for a period of two years, subject to a review of the effectiveness of partnership with organizations by the relevant Committee to be established by the Assembly.

44. The list of the Signatory countries, Partner Countries which have applied for Partner Country status and Partner Organizations is contained in the **Information Document No. ISA/A.01/INF.03/Rev.1**.

45. **The Assembly is invited to grant ‘Observer’ status to Signatories, Partner Countries and Partner Organizations. The Partner Organization status will be provided to the organizations as approved in the paragraph 38 Agenda Item No. 11.**

Agenda Item 13. Action Agenda**A. Tentative list of Joint Declarations proposed to be signed**

- 1. UN Environment,
- 2. Indian Ocean Rim Association (IORA)
- 3. Others, if any.

B. Presentation of Cheques by ISA Corporate Partners towards Corpus Fund of ISA

- 1. Coal India Ltd,

¹ Signatory means a prospective member country having signed the ISA Framework Agreement but is yet to deposit its Instrument of Ratification, acceptance or approval.

2. Power Finance Corporation, and
3. India Trade Promotion Organization

C. Announcement of the Solar Awards by State Government of Haryana, India.

Agenda Item 14. Report by the Secretariat - Assessment of the ISA Programmes

46. Operationalization of the ISA is still a work in progress. However, the ISC has made significant progress in laying the building blocks to operationalize the ISA as a treaty based international intergovernmental organization. Good progress has also been made in designing and implementing four Programmes launched by ISA Members.

47. A summary report, contained in the **Information Document No. ISA/A.01/INF.06**, on key achievements of the ISA has been circulated for consideration of the Assembly. A brief report will also be presented by the ISA Secretariat.

48. In accordance with Article IV (3) of the Framework Agreement, the Assembly is requested to assess the aggregate effect of the Programmes and other activities under the ISA, in particular in terms of deployment of solar energy, performance, reliability, as well as cost and scale of finance.

49. The four ISA Programmes that have been launched so far are:

- a. Scaling Solar Applications for Agriculture Use;
- b. Affordable Finance at Scale;
- c. Scaling Solar Mini Grids; and
- d. Scaling Solar Rooftop

50. In addition to the report, the ISA Secretariat will also present an update on the progress of implementation of the four ISA Programmes. Based on the review and assessment, Members will be invited to take necessary decisions regarding further implementation of these Programmes to achieve the objectives of the ISA.

51. The Assembly may provide guidance to strengthen the implementation of the four Programmes. The Assembly is also invited to consider launching of additional Programmes.

Agenda Item 15. Work-programme and Budget for the Calendar Years 2019 and 2020

52. In accordance with the Article III (5) 'Programmes and Other Activities' and Article VI 'Budget and Financial Resources' of the Framework Agreement, the Secretariat has circulated a **Working Document No. ISA/A.01/WD.08, 'Work-programme for the Calendar Years 2019 and 2020 , and Budget for the Calendar Year 2019 and Prospective Budget for the Calendar**

Year 2020' for consideration of the Assembly. This document is proposed to be considered under Agenda Item no 24

53. It is highlighted that only 30 % of the proposed budget will be committed to cover the administrative expenses. As per Article VI (4) of the Framework Agreement, funds required to support the implementation of activities under the programmes are expected to be mobilized by the countries participating in the respective programmes.

54. Pending mobilization of such funds by participating countries, the Secretariat seeks the approval of the Assembly to establish a working capital fund of 3.74 Million USD to support implementation of activities presented in the Work-programme for the Calendar Years 2019 and 2020. Resources for the 'working capital fund' will be drawn from the approved budget for the Calendar Year 2019 and Prospective Budget for the Calendar Year 2020.

55. **The Assembly may to approve the 'Work-programme for the Calendar Years 2019 and 2020, and Budget for the Calendar Years 2019 and Prospective Budget for the Calendar Year 2020'. The Assembly is also invited to approve the establishment of a 'working capital fund' to support the implementation of activities included in the work-programme.**

Agenda Item 16. Introduction of Amendment to the Framework Agreement to Expand the Scope of its Membership

56. In accordance with Article VII (1) of the Framework Agreement, the ISA membership is open to solar resource rich States, located fully or partially between the Tropic of Cancer and the Tropic of Capricorn and are members of the United Nations.

57. However, there has also been strong interest to join the ISA as members from many countries that are located outside the Tropic of Cancer and the Tropic of Capricorn. Some of these countries have done pioneering work in the field of solar energy and have all the necessary technology and financing capabilities to contribute to the ISA Programmes, projects and activities.

58. Considering the strong interest to join the ISA by these countries, the ISC at its sixth meeting on 20th February, 2018, held at New Delhi, India, under agenda item 6.15, considered a proposal to expand the scope of application of the Framework Agreement and to potentially grant voting rights to Partner Countries. The ISC requested the Secretariat to develop the process for granting membership to all the UN member countries outside the inter-tropical zone and take measures to introduce a suitable amendment proposal in the first Assembly according to the Framework Agreement provisions.

59. It is noted that expanding the scope would require an amendment to the Framework Agreement. In accordance with Article XI (2) of the Framework Agreement, any amendments to the Framework Agreement will need to be adopted by the Assembly by two- thirds majority of the Members present and voting. Furthermore, the amendment will only come into force

when two-thirds of the Members have conveyed acceptance in accordance with their respective constitutional processes.

60. The Assembly will be invited to consider an amendment to the Framework Agreement, as proposed by [India and]. If approved by the Assembly, the Secretariat will notify the members and Partner Countries on the next steps to bring the amendment into force.

Agenda Item 17. Establishment of the Standing Committee of the International Solar Alliance

61. The Assembly is invited to establish a Standing Committee of the ISA to assist in effective and efficient functioning of the ISA. The Standing Committee will comprise of maximum 10 members as follows:

- a. President
- b. Co-President
- c. Vice Presidents from each of the Regions (Alternates: Head of Missions accredited to or for the Host Country)
- d. One additional member from each of the Regions.

62. The terms of reference for the Standing Committee are included in the Provisional Rules of Procedure of the Assembly.

63. The Assembly may approve establishment of the Standing Committee of the ISA as per constitution detailed in agenda.

Agenda Item 18. Establishment of other Committees of the International Solar Alliance

The Assembly is invited to establish the following Committees, as defined in the Rules of Procedures of the Assembly:

- a) Regional Committees:
- b) General and Legal Committee:
- c) Finance Committee:
- d) Programme Committee:

64. The Assembly may approve establishment of other Committees of the International Solar Alliance as per Provisional Rules of Procedure of the Assembly.

Agenda Item 19. Report of the Depositary

65. In accordance with Article XIV (1) of the Framework Agreement, the Ministry of External Affairs, Government of the Republic of India, the Depository of the Framework Agreement will provide an update to the Assembly. Currently, seventy countries have signed the Framework Agreement and forty-four of these countries have also deposited their respective Instruments of Ratification with the Depository.

66. **The Assembly is invited to welcome the following countries that have signed the Framework Agreement after the sixth meeting of the ISC, held on 20th February, 2018:**

S.No	Name of the Country	S.No	Name of the Country
1	People's Democratic Republic of Algeria	12	Republic of Mozambique
2	Republic of Burundi	13	Republic of Namibia
3	Republic of Cameroon	14	The Netherlands
4	Republic of Cabo Verde	15	Republic of Zambia
5	Commonwealth of Dominica	16	Democratic Republic of Sao Tome and Principe
6	Arab Republic of Egypt	17	Democratic Socialist Republic of Sri Lanka
7	Republic of El Salvador	18	Republic of Surinam
8	Republic of The Gambia	19	United Kingdom
9	Republic of Grenada	20	Republic of Uganda
10	Republic of Guyana	21	Republic of Yemen
11	Republic of Myanmar	22	Republic of Zimbabwe

67. **The Assembly is also invited to commend the following countries that have ratified the Framework Agreement since the 6th ISC, held on 20th Feb, 2018:**

S.No	Name of the Country	S.No	Name of the Country
1	Republic of Benin	13	Republic of Rwanda
2	Burkina Faso	14	Republic of Senegal
3	Republic of Chad	15	Democratic Socialist Republic of Sri Lanka
4	Republic of Djibouti	16	Republic of Sudan
5	Commonwealth of Dominica	17	Republic of Surinam
6	Republic of Cote d' Ivorie	18	Kingdom of Tonga
7	Gabonese Republic	19	Togolese Republic
8	Republic of Grenada	20	United Arab Emirates
9	Republic of Guyana	21	Republic of Uganda
10	Republic of Myanmar	22	Bolivarian Republic of Venezuela
11	Republic of Madagascar	23	Republic of Vanuatu
12	Independent State of Papua New Guinea		

68. **The Assembly is invited to encourage prospective member countries to sign and ratify the Framework Agreement.**

Agenda Item 20. Registration of the ISA Under the United Nations

69. The Framework Agreement entered into force on 6th December, 2017, thereby making the ISA a *de jure* treaty based International Intergovernmental Organization. The Assembly is informed that the ISA is registered under Article 102 of UN Charter. The registration #54949, granted by the United Nations stands effective from 9th February, 2018. The certificate of registration is contained in the **Information Document No. ISA/A.01/INF.05**.

70. The Assembly is invited to appreciate the efforts by the Ministry of External Affairs, Government of India and also thank the United Nations for prompt registration of the ISA as a multilateral and treaty based International Intergovernmental Organization.

71. The Assembly is updated that the ISA has been accredited as an Observer at the UNFCCC.

72. The Assembly may wish to authorize the Secretariat to apply for United Nations General Assembly's Observer Status for the ISA.

Agenda Item 21. Headquarters Agreement

73. The Headquarters Agreement between the Government of the Republic of India and the ISA was signed on 26th March, 2018 at New Delhi. The Headquarters Agreement entrusts the ISA with a juridical personality and the Secretariat with such legal capacity as may be necessary for the exercise of its official functions and the fulfilment of its purposes, including the capacity to contract, to acquire and dispose movable and immovable properties, and to institute legal proceedings as stated under Article X (1) of the Framework Agreement. Thus ISA became a *de jure* body under international law.

74. Under the Headquarters Agreement, the ISA will enjoy all such privileges, applicable tax concessions and immunities as are necessary at its Headquarters for an independent discharge of its functions and programmes, approved by the Assembly.

75. Further, the Host Country has notified that the provisions of the UN (Privileges and Immunities) Act, 1947, applies *mutatis mutandis* to the ISA as of 5th June, 2018. The Headquarters Agreement, including the notification on Privileges and Immunities, **contained in the Working Document No. ISA/A.01/WD.05**, has been submitted for consideration of the Assembly.

76. The Assembly may approve the Headquarters Agreement signed between the Government of India and the IDG. The Assembly may also authorizes the IDG to transmit the Headquarters Agreement, as approved by the Assembly, to Government of India.

77. **The Assembly may appreciate the efforts by the Host Country for prompt conclusion of the Headquarters Agreement.**

Agenda Item 22. Agreement on Privileges and Immunities for the ISA by its Members

78. In accordance with Article XIII of the Framework Agreement, the ISA treaty entered into force on 6th December, 2017, thereby making the ISA a *de jure* treaty based International Intergovernmental Organization.

79. Further, in accordance with Article X of the Framework Agreement, the Headquarters Agreement between the Host Country, i.e., Government of the Republic of India and the ISA was signed on 26th March, 2018 at New Delhi. The Host Country has also notified that the United Nations (Privileges and Immunities) Act, 1947, applies *mutatis mutandi* to the ISA and its officials.

80. In accordance with Article X (3) of the Framework Agreement, under the territory of each member, subject to its National Laws and in accordance with a separate Agreement, if necessary, the ISA Secretariat may enjoy such immunity and privileges that are necessary for the independent discharge of its functions and programmes.

81. To implement Article X (3), a **Working Document No. ISA/A.01/WD.06**, 'a draft model Agreement on Privileges and Immunities for the ISA', between the ISA and its member countries has been submitted for consideration of the Assembly.

82. **The Assembly is invited to consider and approve the model Agreement and request Members to take appropriate actions in accordance with their respective territorial laws and constitutional procedures.**

Agenda Item 23. Update on the Corpus Fund

83. Article VI (2) of the Framework Agreement provides that the Secretariat will make proposals before the Assembly to establish and enhance a Corpus Fund, which will generate revenues for the budget of the ISA. Article VI (1) of the Framework Agreement also specifies that operating costs of the Secretariat and the Assembly, and all costs related to support functions will form the budget of the ISA for which revenue will be generated by Corpus. In accordance with these provisions of the Framework Agreement, the Secretariat has established a Corpus Fund.

Financial Resources for the Corpus Fund:

84. Article VI (1) of the Framework Agreement provides for the following:

- a. Voluntary contributions by its members, Partner Countries, UN and its agencies and other countries;
- b. Voluntary contributions from the private sector. In case of a possible conflict of interest, the Secretariat refers the matter to the Assembly for approval of the acceptance of the contribution; and
- c. Revenue to be generated from specific activities approved by the Assembly.

85. The Assembly is updated that Government of India has committed to contribute US \$ 27 million (out of which US\$ 16 million and three tranches of 2.3 million each for recurring expenses, have already been contributed) to the ISA for creating a corpus, building infrastructure and recurring expenditure over a five-year duration from 2016-17 to 2020-21.

86. In addition, the following public sector undertakings of Government of India, have made a contribution of US \$ 1 million each for creating a corpus:

- a. Solar Energy Corporation of India;
- b. Indian Renewable Energy Development Agency;
- c. Rural Electrification Corporation of India Ltd;
- d. National Thermal Power Corporation Limited; and
- e. Power Grid Corporation of India Limited.

87. With these contributions to enhance the corpus, the Corpus fund has USD 21 million as of 31st July, 2018.

Enhancement of the Corpus Fund:

88. In the absence of a membership fee for the ISA, it is estimated that there will be a need to build a USD billion-dollar corpus, with an interest income of around USD 40 Million per annum. It is highlighted that IRENA gets a membership fee, total of USD 22 million and the Commonwealth Secretariat has an annual membership fee received of British Pounds 52 million. With the current state of the Corpus Fund, the Secretariat may not have sufficient financial resources to implement programme of activities approved by the Assembly.

89. The Secretariat is making efforts to seek voluntary contributions from the ISA Members, Partner Countries, UN and its agencies and other countries as well as from public and private sector players. The Secretariat has had some success in engaging Private and Public Sector players for enhancement of corpus. Two private sector players, China Light and Power Co Ltd (CLP) and the Soft Bank have contributed to the corpus US\$ 1 million and US\$ 2 million respectively. There is no conflict of interest in receiving corporate contributions as these private sector players will not be involved in decision making of ISA, in particular on matters related to how the interest from the corpus fund will be spent.

90. To ensure optimal interest income, corpus funds will be invested prudently. Only the interest earned on the corpus funds will be utilized to fund the approved budget.

Management of the Corpus Fund:

91. A Corpus Committee has been formed within the Secretariat for management of the Corpus Fund. The committee will take all required decisions for the day to day oversight of the Corpus Fund, including investment of the corpus funds. This committee will recommend its decisions to Director General for final approval.

92. **The Assembly is invited to take note of the update. The Assembly is also invited to encourage members, Partner Countries, Partner Organizations and other Private and Public Sector entities to provide funds to the Corpus Fund.**

Agenda Item 24. Manual of Regulations

93. Pursuant to the decisions taken at the fifth meeting of the ISC, the Secretariat was requested to develop a draft Manual of Rules and Procedures and bring the same for consideration at the first meeting of the Assembly.

94. Responding to this request, the Secretariat has circulated a **Working Document No. ISA/A.01/WD.07**, 'Manual of Rules and Procedures', containing Staff Regulation and Financial Regulations.

95. The Assembly is invited to consider the ISA Manual of Regulations and approve the following Regulations:

- a) Staff Regulations
- b) Financial Regulations

96. The Assembly is updated that until such time till the Assembly approves the Manual of Regulations, the UN Rules and Procedure will apply with necessary changes to the ISA. A notification to this effect was issued by the Secretariat.

97. The Assembly is also updated that as a part of the plan to manage the transition and to build its internal capacity, experienced staff from the World Bank, Asian Development Bank and UNDP have been recruited by the Secretariat.

98. Following the UN procurement rules, two companies have also been selected to manage financial and administrative matters and to audit the accounts. The selected external auditor has been submitted for approval by the Assembly.

99. **The Assembly is invited to approve the ISA Manual as proposed. The Assembly is also invited to authorize the President to approve any modifications in these approved Rules and Regulations necessitated due to challenges in implementation or anomalies, as proposed by the DG, during the first year of the implementation of these Regulations. The Assembly will be updated of any such modifications to these Rules and Regulations, at its subsequent meeting.**

Agenda Item 25. Outsourcing of Some Administrative Financial Activities

100. In the absence of adequate staff, and to have a smooth transition, some of the administrative activities have been outsourced to public sector organizations, such as National Institute of Solar Energy (Conduct of Conclave of NFPs, holding of training programmes, managing the scholarship programme etc.) and Indian Renewable Energy Development Agency (IREDA) for travel services.

101. Since January 2016, the accounts of the ISA have been maintained by the National Institute of Solar Energy (NISE), an autonomous institution of the Ministry of New and Renewable Energy Resources, Government of India. In accordance with Article VI (6) of the Framework Agreement, the Secretariat proposes to appoint an external firm to manage accounts and administration of the ISA.

102. For this purpose, a request for proposal (RFP) was put on the ISA's website for inviting interested Chartered Accountant (CA) firms with rich international experience in financial management. Following a thorough and transparent procurement process, the Secretariat has selected Lochan and Company to carry out administrative and financial activities of the ISA.

103. The Assembly is invited to approve the appointment of the external firm, Lochan and Company, to carry out some financial activities of the ISA.

Agenda Item 26. Appointment of an External Auditor

104. As mentioned above, the accounts of the ISA have been maintained by the NISE. The NISE had also engaged an external audit firm to audit the accounts of the ISA. With conclusion of the Headquarters Country Agreement and in accordance with Article VI (6) of the Framework Agreement, the Secretariat has initiated the procurement of an external firm to audit the accounts of the ISA for the year 2018.

105. For this purpose, a request for proposal (RFP) was put on the ISA's website, inviting audit firms, with global presence and rich international experience. Following a thorough and transparent procurement process, the Secretariat has selected Deloitte to carry out an external audit of the ISA

106. The Assembly is invited to approve the selected audit firm, Deloitte, to carry out an audit of accounts of the ISA for the calendar year 2018.

Agenda Item 27. High-level Segment - Address by Members of the ISA

107. The President will invite Ministers or their representatives from Members of the ISA, in an alphabetical order, to deliver their statements before the Assembly. Priority will be given to Honourable Ministers who are present at the Assembly.

108. Ministers and their representatives are requested to distribute their printed statements beforehand. To assist the Assembly in assessing the aggregate effects of the programmes and other activities, the Ministers and their representatives are invited to cover areas in their statements with special focus on deployment of solar energy, performance, reliability, as well as cost and scale of finance in their respective countries during the year 2017 and 2018, including an update on the achievement of financial mobilization target agreed at the Conclaves of NFPs or as part of national solar road maps or other relevant national documents.

Agenda Item 28. Organization of the Second Assembly

109. In accordance with Article IV (1) of the Framework Agreement, the Assembly is required to meet annually at the Ministerial level at the seat of the ISA. The Assembly needs to decide on the arrangements for its next Assembly.

110. The Assembly is invited to decide on the arrangements for its second Assembly, including the dates of the second Assembly.

Agenda Item 29. Other Business

111. Members, the President, and the Co-President may raise any other business under this agenda item.

112. The Assembly will be invited to consider any such other item not placed on the provisional agenda and provide further guidance.

Agenda Item 30. Closing

113. The President will invite the Co-President to provide his/her closing remarks. Following the Co-Presidents remarks, the President will deliver his/her concluding remarks to the Assembly.

114. The first Assembly of the ISA is expected to close at 6 pm on Wednesday, 3th Oct, 2018.
